



AMENDMENT OF SOLICITATION

SOLICITATION NUMBER: **17-75525**

TITLE: **Passenger Amenity Cleaning Services**

AMENDMENT NUMBER: **1**

EFFECTIVE DATE: **August 31, 2017**

This solicitation is amended by the attachments hereto, and/or as described below. All other terms and conditions remain unchanged.

This amendment includes:

1. ACKNOWLEDGMENT OF AMENDMENTS

Amendment 1 has been added. See Attachment 1.

2. BID DUE DATE

The Bid Due Date of **September 15, 2017** remains.

Bids must be received by Hampton Roads Transit no later than 2:00 p.m. **September 15, 2017**, addressed as follows:

Hampton Roads Transit
509 East 18th Street, Bldg. 4
Norfolk, VA 23504
Attn: Bid Lock Box

3. SCOPE OF WORK

The Scope of Work has been revised as shown in Attachment 3 – Revised Scope of Work. The revisions are shown in red for your convenience.

4. QUESTIONS AND ANSWERS

Answers to questions received from prospective proposers are provided in Attachment 2.

END OF AMENDMENT



ATTACHMENT 1

ACKNOWLEDGEMENT OF AMENDMENTS

Solicitation No:	17-75525
Title:	Passenger Amenity Cleaning Services

The undersigned, as part of submission of an offer for the above solicitation, hereby acknowledges receipt of the following amendments and certifies that the offer has been prepared in accordance with their provisions:

AMENDMENT NO.	DATE	TITLE/SUBJECT
1	08/31/2017	

FIRM NAME: _____

ACKNOWLEDGED BY: _____
(Signature)

SIGNER'S NAME: _____

TITLE: _____

DATE: _____

ATTACHMENT 2

QUESTIONS AND ANSWERS

	QUESTION	ANSWER
1.	Is the conference mandatory and what is the current contract price?	The pre-bid conference was not mandatory. The current contract total price is \$1,740,866.81. Please note that the Scope of Work has been revised for this solicitation.
2.	Can you disclose who the current contractor is and price being paid?	The current Contractor for Shelter Cleaning and Trash Removal Services is Eco Technologies. Please see Answer #1 for the current contract total.
3.	How do we submit a price for the “one time special services” is this the \$50,000 allowance?	The unit prices for the “One Time Special Services” shall be provided in the Price Schedule in the appropriate table. The “Allowance for One Time Special Services” of \$50,000 is the amount HRT has allocated to pay for special services as needed.
4.	Is there a bid bond required?	No, a bid bond is not required.
5.	Could you please provide me with the current pricing for the janitorial services for the IFB 17-75525?	Please see Attachment 4 – Current Contract Price Schedule.
6.	What’s the current contract priced at?	Please see Answer #1 and Attachment 4 – Current Contract Price Schedule.
7.	Who is the current contract holder? (Company Name)	Please see Answer #2.
8.	How long has current company held contract?	The current contract was effective on January 1, 2013.
9.	How many workers are assignment to this contract?	The number of Contractor employees assigned to the current contract is unknown. The number of employees must be determined by the Contractor based on the level of service required as outlined in the Scope of Work.
10.	Will the employee(s) in place be eligible for hire by our firm?	HRT cannot provide a response to this question because the employees working under the current contract are not HRT employees.
11.	What is the maximum amount budgeted for this contract including supplies?	The budget for Passenger Amenity Cleaning Services cannot be provided.

QUESTIONS AND ANSWERS

12.	Who is the current contractor and what is the current annual contract amount?	Please see Answer #2 and Attachment 4 – Current Contract Price Schedule.
13.	Can you disclose who the current contractor is and price being paid?	Please see Answer #2.
14.	Is it possible to get a copy of the attendance list from today's meeting?	Please see Attachment 5 – Pre-Bid Conference Record of Attendance.
15.	What is the FY 2016 Contract price?	Please see Attachment 4 – Current Contract Price Schedule.
16.	Is there any addition to the last contract?	There are no additions to the Scope of Work in the previous contract; however, the Scope of Work in this solicitation has been scaled back extensively. Please see Attachment 6 – Contract 12-57873 Scope of Work.
17.	Is this a five (5) day or seven day requirement please clarify?	All service frequencies are indicated in the Price Schedule.
18.	What is the current staffing and requirement for this requirement?	Please see Answer #9.
19.	Do you have a map of all trash depositories?	HRT provided dumping sites are listed in the Scope of Work, which include both Peninsula and Southside locations.
20.	Please list the trash bag specs i.e. size, weight and color.	HRT trash cans are 55-gallon capacity. The only requirement HRT has is that all bags being disposed of on HRT property and in HRT provided trash dumpsters must be clear in color.
21.	Can you revised Attachment 1 to list the following: 1) Passenger Transit Centers 2) Light Rail Platforms 3) Bus Transfer Sta. 4) Single Shelter Bus Stop 5) Trash Can Only Bus Stop	Please see Attachment 7 – Revised HRT Passenger Amenity Stop Types.
22.	Whose the current contractor?	Please see Answer #2.
23.	The current annual contract amount?	Please see Attachment 4 – Current Contract Price Schedule.
24.	The current staff level of this contract?	Please see Answer #9.
25.	The MSDS data sheets? Are we allowed to have multiple for each product?	One MSDS must be provided for each chemical to be used under this contract, regardless of quantity.

QUESTIONS AND ANSWERS

26.	Are there any cleaning agents that are not allowed to be used on the sheds or passenger amenities?	All chemicals to be used to perform work under this contract will be reviewed and approved by HRT's Project Manager. Chemicals that may cause environmental contamination will not be approved for use. Generally, chemicals safe for use on a home or car should be acceptable.
27.	During a snow removal and cleanup request do you know how far apart will the request for pressure washing be?	Snow removal and cleanup will be addressed as winter events arise. Pressure washing will take place at the frequencies defined in the Price Schedule. Pressure washing should generally take place before Memorial Day (HarborFest) and before Thanksgiving (Grand Illumination).
28.	Does HRT have a dumpster for us to dispose of the waste and bags that we pick up? If so is there a site on the Peninsula and one on the Southside.	Please see Answer #19.
29.	Are we allowed to pick up the trash on holidays?	Yes. Trash collection scheduling shall be at the discretion of the Contractor unless otherwise directed by HRT's Project Manager.
30.	The payment terms are Net 30. Are their shorter terms if a discount is offered?	HRT's payment terms are NET30.
31.	What was the last amount of this bid?	Please see Attachment 4 – Current Contract Price Schedule.
32.	What services are excluded that were included on the previous contract?	Please compare the Scope of Work provided as a part of this RFP and Attachment 6 – Contract 12-57873 Scope of Work to determine which services are excluded.
33.	I may have missed it, but I don't see an anticipated start date of the contract. Once awarded, what is the anticipated start date of this contract?	Tentatively, HRT intends to make an award in October 2017.
34.	For the semi-annual pressure washing cycle, is there a month or range of months when you prefer these two pressure washings to occur or is it up to the contractor when scheduling the pressure washes?	Please see Answer #27.
35.	What is the current unit pricing on the existing contract?	Please see Attachment 4 – Current Contract Price Schedule.